

Send your application to:  
Swedish Customs  
Box 12854  
SE-112 98 Stockholm  
Sweden

## Application for authorisation to submit ENS - Entry Summary Declarations - electronically to Swedish Customs

For information, please call our helpline  
CallCustoms, +46 771-520 520

Date of receipt/Reference No. with Swedish Customs

Applicant (name and postal address) <sup>1)</sup>	EORI number	Business Identification Number <sup>2)</sup>
	Contact person	
	Email address	
	Telephone number	
Contact person for security issues, name, telephone and email address <sup>3)</sup>		
We apply as: <sup>4)</sup>		
<input type="checkbox"/> Carrier <input type="checkbox"/> Representative <input type="checkbox"/> System vendor		
Name of system vendor or "tailor-made" <sup>5)</sup>	System name <sup>5)</sup>	Version number <sup>5)</sup>
<b>A system description should be available and sent to Swedish Customs on request.</b>		
We already have an authorisation to submit information electronically to Swedish Customs		
<input type="checkbox"/> Yes - Authorisation No. or Reference No.:		
<input type="checkbox"/> Yes- but we need a new technical annex - technical information is specified below or in an application for a supplementary addition to the authorisation, Tv404.18		
<input type="checkbox"/> No – the technical information is specified below		
<b>Signing method to be used<sup>6)</sup></b>		
<input type="checkbox"/> PKI-based signature certificate		

<b>Technical information for EDI communication with Swedish Customs is specified below.</b>		
(If you need more than one technical annex, these can be specified by providing the data required below on an additional form enclosed as an appendix)		
Routing address (if applicable) <sup>7)</sup>		
<input type="checkbox"/> TCP/IP over the Internet	TCP/IP OFPT version No. (normally version 2.0 SSL)	
OFTP EDI Code (Session ID SSID) <sup>8)</sup>	OFTP EDI Code (file ID SFID) (optional) <sup>8)</sup>	
Business name and postal address (if the communication party is different from applicant) <sup>9)</sup>	Business Identification Number <sup>9)</sup>	
	Telephone No. (direct dial)	
Contact person for communication matters/incidents	Email address	

<b>Information to sole traders <sup>10)</sup></b>	
Everyone holding an authorisation from Swedish Customs is listed in our Client Register published on <a href="http://www.tullverket.se">www.tullverket.se</a> . The details on you, as a sole trader (i.e. your business is identified by your personal identity number) will not be published unless you give your consent.	Personal data (name, address and personal identity number) that I provide in this application may be published on <a href="http://www.tullverket.se">www.tullverket.se</a> .
<input type="checkbox"/> Yes	<input type="checkbox"/> No

Place	Date
Signature of authorised signatory <sup>11)</sup>	Name in block letters

# Explanatory notes to form Tv 404.23 "Application for authorisation to submit ENS - Entry Summary Declarations - electronically to Swedish Customs

## 1 Applicant name

Enter your registered business name.  
If you are a sole trader, enter the name under which you operate your business.

## 2 Business Identification Number

Enter your business identification number as specified in a valid business registration certificate. If you are a sole trader, enter your personal identity number.

## 3 Contact person for security issues

The Contact person for security issues is authorised to:  
- sign applications for additions to the authorisation  
- sign "Certificate of Security Handling"

## 4. Definition of applicant

The different categories of applicants (carrier, representative, system vendor), and the terms and conditions for each applicant, are described in detail in "Guidelines for ENS" on [www.tullverket.se](http://www.tullverket.se).

## 5 System name, system description and Certificate of Security Handling

### System description

By "system description" we refer to a description of the software you will use to submit electronic documents. System vendors have to provide their customers with a system description and a template for the Certificate of Security Handling.

### Approved systems

Swedish Customs has approved the system and the system description. The customer can carry out simplified tests and does not need to present the system description to Swedish Customs. Instead, the applicant must send the signed Certificate of Security Handling to Customs before going into production. A list of approved systems is published on [www.tullverket.se](http://www.tullverket.se). Please note that the term "approved systems" does not include NCTS.

### Tailor-made systems

Businesses designing their own systems have to draw up a system description of their own. Guidelines for drawing up a system description can be found at [www.tullverket.se](http://www.tullverket.se).

## 6 Signing method to be used

Swedish Customs use a PKI-based security concept for EDI communication consisting of:

Company Signature Certificate - to send messages to Swedish Customs.  
Swedish Customs Signature Certificate - to receive messages from Swedish Customs.

Most businesses need both types of signature certificates. The Swedish Customs Signature Certificate can be downloaded from [www.tullverket.se](http://www.tullverket.se). The Company Signature Certificate must be requested from Swedish Customs following a specified procedure.

### Contact person for signature certificates

To order the Company Signature Certificates, the authorised signatory for the company must appoint one or several contact person(s) authorised to administer signature certificates, by enclosing the form TV 404.36, with the application.

Further information on PKI can be found in the "Guidelines and instructions on security for electronic data interchange (EDI)" on [www.tullverket.se](http://www.tullverket.se).

## 7 Routing address

Max 14 alphanumeric characters. ÅÄÖ may not be included. If there is several technical annex in the authorisation these must be separated by different routing addresses. (The UNB Sender identification for the electronic messages consists of the business identification number and routing address, if any NNNNNNNNNN:routing address).

## 8 OFTP EDI Code

a) Enter the OFTP EDI code (SSID) that will be used. Through this code, the individual subscriber can be identified.

According to the OFTP Specifications published by Odette (also known as RFC 5024 published by IETF) parties in OFTP sessions are uniquely identified by an Identification Code based on ISO-6523 with the format a1+n4+an14+an6.

There are many alternative Issuing Agencies who act as ICDs (International Code Designators). The list of ICD Code Issuing Agencies is maintained by the British Standards Institute.

In Sweden, the most commonly used ICD Code is "0007" which stands for a Swedish official company registration number scheme that is used for all legal and taxation related purposes, "organisationsnummer".

An example of an OFTP EDI code (SSID) based on the ICD code "0007" could look like this:

**00007000099999999999XXXXXX**

where

**O** = qualifier for Odette

**0007** = the ICD-code for the Swedish Tax Agency

**0000999999999999** = a code obtained from the Swedish Tax Agency

**XXXXXX** = internal alphanumeric code. If alphanumeric characters are used, these should be presented as capital letters A-Z.

This syntax for the OFTP address must be used. If necessary, ask your system vendor for help. For other countries, please contact your national Odette organisation if available, Odette International or your national standardisation body.

b) Enter an SFID code (optional). Businesses can choose to have different SFIDs for routing, but the SFIDs should follow the rules of OFTP addressing. A specified SFID will be used in both directions.

## 9 Communication party

If you will employ a third party to handle the communication of messages to and from the EDI system of Swedish Customs you have to fill in this field. A third party can be a service bureau or a VAN operator offering this kind of service.

## 10 Information on the Personal Data Act

In accordance with section 10 of the Personal Data Act (1998:204), information that directly or indirectly may be referable to a natural person (personal data) may be processed only if the registered person has given his/her consent to the processing, or if the processing is necessary for certain reasons listed in section 10, for example in order that a work task of a public authority should be performed.

Swedish Customs' Client Register includes the following information on all traders holding an authorisation from Customs: personal name or business name, address and under certain circumstances the registration number. The registration number is comprised of the business identification number or the personal identity number of the owner + two supplementary numbers. The list is published on the website of Swedish Customs [tullverket.se](http://tullverket.se) and is mainly used by customs agents when employed to make customs declarations. Through the list, the agents have easy access to certain data on the declarant, which they need to make the customs declarations.

For some holders of authorisations, the production of the list means that we process their personal data. Before we register any personal data in the list, the registered person has the right to decide whether to give his/her consent to the processing of the data for publication on the website, or whether to say no to the publication.

## Character encoding scheme

The character encoding scheme allowed is ISO 8859-1. By "character encoding scheme" we refer to the character code through which the different characters can be distinguished in the computer. The character set used in UNOC Latin alphabet No. 1.

## 11 Signature of authorised signatory

According to Swedish regulations, an authorised signatory is the person/persons with the authority to make signatures on behalf of the company. It is usually the CEO or someone in the Board of Directors of the company or someone who has been delegated this authority. In case the signatory is not the CEO, the Swedish Customs need a signed power of attorney which confirms the delegated authority of the authorised signatory.

A company applying to submit electronic documents is always responsible to ensure that all technical requirements and security requirements are fulfilled.